

FACT SHEET

DPW
STEVE BURROW (7-6499)
5 February 2004

AFZF-PW-ENV(200)

SUBJECT: DPW Classification Unit Support

PURPOSE: To provide guidance to activities during deployments and re-deployments.

FACTS:

1. The DPW Classification Unit is a centrally located, multi-purpose operation located at Building 1348, 37th Street and North Avenue for the routine management of hazardous materials, hazardous waste, reusable materials, recyclable materials, and other associated products. Routine activities for the turn-in of these items are conducted in accordance with the standards in Letter of Instruction (LOI) for the DPW Classification Unit.

2. During troop deployments, the routine procedures for turn-in at the Classification Unit are modified to assist departing units by providing a single location to expedite the turn in of materials and waste. The DPW Environmental Division has established contact teams to assist activities during deployments. Deployment / Re-deployment services include

- a. Pre-turn in inspections of large quantities (> 2 – 5 ton truckloads) to assist departing units in identifying
 - 1) The types and categories of materials and waste,
 - 2) The resources needed to make the turn-in to either the Classification Unit or when necessary to DRMO.
- b. Upon request and availability, use of the Classification Unit flatbed truck by departing or returning units to turn in items to the Classification Unit.
- c. Appointment scheduling that meets the needs of departing units, by providing next available appointment times.
- d. Reissue of useable materials to returning units.
- e. Other support that may be requested and available.

5. The following Good Management Practices (GMP) should be employed while clearing or returning to an activity.

- a. Always encourage recycling. Put items for disposal in the appropriate recycle containers. The Fort Hood Recycle Collections will increase routes to activities affected by deployments. For special pick-ups, contact DPW Environmental Recycle at 287-2336.

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- b. Prevent new pollution to motor parks by employing drip pans and laying out absorbent pads where fluids are expected to leak during maintenance.
 - c. Respond to spills immediately, and follow Fort Hood Poster 420-5 instructions for reporting of spills.
6. POC is Gary Tooke at 288-7627.

AUTHENTICATION: COL RJ Butler
February 2004

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